

# MULTI-FAMILY/APARTMENT AND CONDOMINIUM SERVICE GUIDE

**FOR RESIDENTS OF: Belmont, Burlingame, East Palo Alto, Foster City, Menlo Park, Redwood City, San Carlos, San Mateo, Parts of Unincorporated San Mateo County, and West Bay Sanitary District**



**A Public Agency**



**WASTE ZERO**



# RECYCLE

Put clean and dry recyclable items loose in the blue container EXCEPT for shredded paper—place that in a paper bag labeled “shredded paper.”  
**PLEASE DON'T BAG YOUR RECYCLING**

## Glass Bottles & Jars



## Plastic Containers, Bottles & Tubs



## Metal Cans & Clean Aluminum



## Clean Paper Products and Cardboard



## RECYCLING BUDDY

Recycling is Easier with a Buddy



Reciclar es más fácil con un buddy

## Recycling “Buddy Bags”

Store recyclables in these reusable bags until you're ready to empty them into the centralized **BLUE RECYCLE CONTAINERS**. Need a Buddy Bag? Contact your Property Manager to arrange for a free delivery from Recology.

**PLEASE NO PLASTIC PACKAGING OR FLIMSY PLASTICS!**



# COMPOST

Put food scraps, food & beverage soiled paper, and yard/landscape materials in the green container.  
**NO glass and plastics (including Bioplastics).**

## Food Scraps



## Yard Trimmings



## Food & Beverage Soiled Paper Products



## Kitchen Pail



For complexes with compost collection, residents are provided kitchen pails at no charge, to make it more convenient to collect compostable materials at home. Simply use the pail for food scraps and food/beverage soiled paper, then empty the contents into the centralized **GREEN COMPOST CONTAINER**.

## WHAT IF YOUR COMPLEX DOESN'T HAVE A COMPOST PROGRAM?

There is a new State Law requiring organics services for all complexes. See next page for more information about mandatory organics collection.



# LANDFILL

Put non-recyclable, non-organic, and non-toxic items in the black container.

## Snack Wrappers, Chip Bags, Juice/Soup Boxes



## Foam Packaging & Bubble Wrap



## Plastic Wrap & Bags, Plastic Cutlery, Black Plastic, PLA & Bioplastics



## Diapers, Pet Waste



## Broken Ceramics, Mirrors, Toys



## BAG YOUR WASTE & KEEP CONTAINER LIDS CLOSED!

Please remember to bag your waste and keep lids closed. This will help reduce litter and prevent birds and critters from getting into your garbage.

Need more help knowing which items go into what bin? Get answers at: [WHATBIN.COM](http://WHATBIN.COM)



# OTHER SERVICE INFORMATION

## MANDATORY ORGANICS RECYCLING

Senate Bill 1383 (SB 1383) is a law enacted by the State of California to reduce harmful greenhouse gas emissions to combat climate change. **As of January 1, 2022, compost service is required by state law.** Jurisdictions have the authority to assess a fine for noncompliance.

All food scraps, food/beverage soiled paper products, and yard trimmings are to be placed in green compost containers as noted on the previous page. This ensures none of those materials are going to the landfill, which is where they would decompose and produce methane—one of the most potent greenhouse gases in Earth's atmosphere. By composting properly, you are doing your part to help fight climate change! For more information:

[RethinkWaste.org/SB1383](https://RethinkWaste.org/SB1383)

Due to compliance with CA law, containers at your complex may be inspected randomly by a RethinkWaste contractor for proper sorting in the future. If your multi-family complex does not have compost service, please speak with your Property Manager to get in touch with Recology to set up service.

## ADDITIONAL FREE PROGRAMS

### HOLIDAY TREES:

- Property Managers need to schedule tree collections with Recology on behalf of the entire complex.
- Holiday trees can be collected in centrally located areas, on-site compost containers, or in a debris box at no additional charge between **January 2 and January 31.**

## BULKY ITEM COLLECTION

Two FREE Bulky Item Collections (BIC) are provided per calendar year to multi-family complexes (**not per individual unit**) from **February 1 through December 31.**

**BICs must be scheduled by the Property Manager**, who will contact Recology to schedule the collection dates. Contact your Property Manager to request a BIC for your apartment/condominium complex.

## MOVING OUT? WE CAN HELP!

If you are moving out and cannot wait for the standard Bulky Item Collection at your complex, below are some options:

- **Donate** items in good condition that you no longer need. Visit [RethinkWaste.org/ReduceWaste](https://RethinkWaste.org/ReduceWaste) to learn more.
- **Drop off** materials at the Shoreway Transfer Station or Public Recycling Center (read more below).
- **Individual bulky item pick-ups can be scheduled for a fee.** Contact Recology at (650) 595-3900 for pricing and to schedule the pick-up.



### USED HOUSEHOLD BATTERIES AND CELL PHONES: Batteries and cell phones don't belong in collection containers!

- Recology has a Battery and Cell Phone Collection program for apartments and condos. Collection buckets can be placed in a common area such as a lobby, multi-use room, mail room, or clubhouse.
- Place used and unwanted batteries and cell phones in a clear, sealed zip-top bag before placing into the orange bucket.
- If your complex does not have an orange collection bucket, please contact your Property Manager to request a free bucket from Recology.



## HOLIDAY SCHEDULE

**Collection services do not occur on Christmas Day and New Year's Day.** Alternate collection days will occur for customers affected by these two holidays. **There are no service disruptions on any other holiday.**

## COMMUNITY EVENTS

**Free Shred** (Document Destruction) and **E-Scrap** (i.e., Computers, TVs, and other Electronics) **Recycling Events** are available at participating Member Agencies each year. Visit [RethinkWaste.org/CommunityEvents](https://RethinkWaste.org/CommunityEvents) for a list of events.

## SAN MATEO COUNTY OFFERS A FREE HAZARDOUS WASTE PROGRAM

Household Hazardous Waste (HHW) such as cleaners, pesticides, and propane tanks cannot be disposed of in any of your three containers. San Mateo County's HHW Program helps residents responsibly dispose of their HHW for free. **Residents must schedule an appointment at [SMHealth.org/HHW](https://SMHealth.org/HHW) or by calling (650) 363-4718.**



# SHOREWAY ENVIRONMENTAL CENTER

The Shoreway Environmental Center is owned by RethinkWaste and operated by South Bay Recycling.



For questions about the Shoreway Environmental Center, contact South Bay Recycling at (650) 802-8355.

SHOREWAY ENVIRONMENTAL CENTER IS LOCATED AT: 333 SHOREWAY ROAD, SAN CARLOS, CA 94070

Please enter through Gate 1 for both the Transfer Station and Public Recycling Center.

## TRANSFER STATION:

Mon – Fri: 6 a.m. – 6 p.m. | Sat – Sun: 8 a.m. – 5 p.m.  
Closed on Thanksgiving, Christmas, & New Year's Day.

The Transfer Station accepts the following from residents and commercial vehicles and are subject to a charge:

- Garbage & Organics
- Construction & Demolition debris
- Appliances
- Mattresses & Box Springs (residents may drop off up to 5 mattresses or box springs at no charge)
- Discounted rates for clean green waste & lumber

Full list of items and rates can be found at:  
[RethinkWaste.org/Rates](https://www.RethinkWaste.org/Rates)



## COMPOST AT SHOREWAY

What you put in your compost container comes back to residents as FREE compost! Available in the Transfer Station for residents, schools, and community groups in our service area. More information is available at [RethinkWaste.org/Compost](https://www.RethinkWaste.org/Compost).

## PUBLIC RECYCLING CENTER:

Mon – Sat: 8:30 a.m. – 4:00 p.m. | Sun: Closed  
Closed on Thanksgiving, Christmas, & New Year's Day.

The Public Recycling Center accepts the following items at no cost from residents only (no business waste):

- Household batteries & cell phones
- Cooking oil
- Used motor oil, oil filters, & antifreeze
- Electronics & fluorescent lights
- Paint (latex & oil-based)
- Sharps/Needles (must be in sealed container)

Full list of accepted items can be found at:  
[RethinkWaste.org/PRC](https://www.RethinkWaste.org/PRC)



## SHOREWAY TOURS

RethinkWaste offers free tours of the Shoreway Environmental Center. For more information or to schedule a tour, visit [RethinkWaste.org/Tours](https://www.RethinkWaste.org/Tours), call (650) 802-3508 or email [Tours@RethinkWaste.org](mailto:Tours@RethinkWaste.org).

Learn more at  
[RethinkWaste.org/Shoreway](https://www.RethinkWaste.org/Shoreway)



A Public Agency

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RethinkWaste is a joint powers authority of the following public agencies in San Mateo County:

- Belmont
- Burlingame
- East Palo Alto
- Foster City
- Hillsborough
- Menlo Park
- Redwood City
- San Carlos
- San Mateo
- Parts of Unincorporated San Mateo County
- West Bay Sanitary District