## CITY OF MAPLE VALLEY

## **Automatic Deduction Request**

Automatic deduction makes bill paying easy. Each billing period, you will receive your bill via regular mail or "e-Billing." Ten days after we send your invoice, it will be paid automatically from the account you specify.

To arrange automatic payment of your invoice, please:

- Login to your account or create a new account at: https://portal.cleanscapes.com/cls\_etower/
- From the dashboard on the welcome screen, select "Automatic Payment" and enter your billing information.

▶ Provide the information below and fax, mail, or scan and email the completed form to:

Mailing address: Recology CleanScapes, Inc

117 S Main, Suite 300 Seattle, WA 98104

Fax number: 206.859.6701

Email: maplevalley@recology.com

Please remember to include a voided check.

Upon receipt of your request, Recology CleanScapes will send a confirmation email to the email address you provide. Requests received by the 20th of the month will be in effect on your next bill.

If you have any questions, please contact us at maplevalley@recology.com or by phone at 425.413.1555.

First name	Last name	
Billing address		
Email address	Phone number	
Customer account number		
Please charge my bank account: Account #		
Bank name		
Bank address		
I request and authorize my bank to accept these charges. I may revoke this authorization at any time.		
Signature	Date	
Signature	Date	

